



February Board of Directors Minutes

IndyGo

Feb 24, 2022 at 5:00 PM EST

@ Virtual & 1501 W. Washington St - IndyGo HQ

ACTION ITEM A – 1

Attendance

Members Present (Remote):

Hydre Abdullah, Bart Brown, Jeff Brown, Marcus Burnside, Charlie Carlino, Brian Clem, Chauncyia Coleman, Annette Darrow, Matt Duffy, Mark Emmons, Inez Evans, Mary Ann Fagan, Adairius Gardner, Lesley Gordon, Lloyd Graham, Greg Hahn, Richard Wilson, Jr., Emily Lovison, Lise Pace, Patricia (Pat) Rios, Jill Russell, Aaron Vogel

Guests Present (Remote):

Mandla Moyo

Staff Present (Remote):

Brian Atkinson, Michael Booth, Latosha Higgins, Denise Jenkins-Agurs, Donnisha Johnson, Cheryl Purefoy, Jennifer Pyrz, Mike Roth, LaTeeka Washington

1. Call to Order and Roll Call (Presenters: Greg Hahn, Jill Russell)

 [board cover 2022 Feb24.docx](#)

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 [A AGENDA for February 24, 2022 Board Meeting.docx](#)

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Chairman Greg Hahn called the meeting to order at 5:01pm. General Counsel Jill Russell called the roll. Seven members present remotely via Zoom. There was a quorum.

2. Awards and Commendation (Presenters: Inez Evans)

 [A1 Awards & Commendation February.docx](#)

 [A1 Board Report Safe Drivers, February 2022.docx](#)

President/CEO Inez Evans gave an update on the Awards and Commendations for January 2022. Recognized were safe drivers for January 2022, one Employee with 32 years of safe driving, January Operations Employee of the month, and one Employee returning from deployment.

3. Committee Chairperson Reports (Presenters: Richard Wilson, Adairius Gardner)

Finance Committee - Richard Wilson

Service Committee - Adairius Gardner

 [A Finance Committee Chair Report February.docx](#)

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 [A Service Committee Chair Report February.docx](#)

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The reports were read and entered into the record.

4. Consent Agenda (Presenters: Greg Hahn)

1. A-1: Consideration and approval of minutes from Board meeting held on January 27, 2022

 [A-1 January Board of Directors & Annual Board of Finance Minutes.docx](#)

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2. A-3: Consideration and approval of bus stop design task order (Presenters: Annette Darrow)

 [A-3 Bus Stop Design on Call Planning Action Item - Package 2022-A Draft.docx](#)

3. A-4: Consideration and approval of Microsoft licensing renewal (Presenters: Marcus Burnside)
 [A-4 Consideration and Approval of Microsoft Licensing Renewal.docx](#)
4. A-5: Consideration and approval for the purchase of Talkdesk Credits (Minutes) for phone services (Presenters: Chauncyia Coleman)
 [A-5 Talkdesk Action Item February 2022.docx](#)
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5. A-7: Consideration and approval of second option year with Nolan Security for transit security services (Presenters: Mark Emmons)
 [A-7 Board Letter for Second Option Year for Nolan.docx](#)

Motion:

Approval of Consent Agenda

Motion moved by Adairius Gardner and motion seconded by Patricia (Pat) Rios. Richard Wilson - AYE, Adairius Gardner - AYE, Hyde Abdullah - AYE, Mary Ann Fagan - AYE, Pat Rios - AYE, Lise Pace - AYE; Motion passed 6-0

5. Regular Agenda (Presenters: Greg Hahn)

1. A-2: Consideration and approval of Board of Directors' election of Officers for 2022 (Presenters: Jill Russell)
 [A-2 Consideration of Board Officer Elections.docx](#)
 On an annual basis, the Board of Directors conducts an election for the offices of Chair, Vice-Chair, Secretary and Treasurer. These elections will serve from the February 2022 Board meeting through the January 2023 Board meeting. The nomination and selection of the Board Officers was completed via survey through our Board governance software, OnBoard. After receiving the results from the survey, the following officers were selected: Chair – Greg Hahn, Vice Chair – Adairius Gardner, Secretary – Lise Pace, Treasurer – Rick Wilson.

Motion:

Approval of Board of Directors' election of Officers for 2022

Motion moved by Patricia (Pat) Rios and motion seconded by Richard Wilson, Jr. Richard Wilson - AYE, Adairius Gardner - AYE, Hyde Abdullah - AYE, Mary Ann Fagan - AYE, Pat Rios - AYE, Lise Pace - AYE; Motion passed 6-0

2. A-6: Consideration and approval of Resolution 2022-01 joining the American Public Transportation Association (APTA)'s Racial Equity Commitment Program (Presenters: Lloyd Graham)
 [A-6 APTARacialEquityCommitment.docx](#)
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 [A-6 IndyGo APTA Racial Equity Commitment.pptx](#)
 [A-6 APTA Racial Equity Commitment Signatories 02222022.pdf](#)
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 [A-6 DEI Resolution 2022 \(003\).docx](#)
 [A-6 RacialEquity Flyer Final.pdf](#)
 In May of 2019 the American Public Transportation Association (APTA) released the establishment of a Diversity and Inclusion (D&I) Strategic Plan as well as a Diversity and Inclusion Council to align with their commitment to “create an environment of inclusion that welcomes and values the diversity of its membership as a strength of the industry and the Association.” The Racial Equity Commitment Pilot Program entails committing to a two-year timeline and aligning it with how IPTC principles to make it effective and advantageous for the organization. A preliminary IPTC Racial Equity Commitment Program Committee has been created to align the APTA outline with an approach that suits IPTC.

Motion:

Approval of Resolution 2022-01 joining the American Public Transportation Association (APTA)'s Racial Equity Commitment Program

Motion moved by Adairius Gardner and motion seconded by Mary Ann Fagan. Richard Wilson - AYE, Adairius Gardner - AYE, Hydre Abdullah - AYE, Mary Ann Fagan - AYE, Pat Rios - AYE, Lise Pace - AYE; Motion passed 6-0

3. A-8: Consideration and approval of BRT Purple Line bus order amendment (Presenters: Aaron Vogel)  [A-8 Purple line board amendment cp 2-7-22.docx](#)

The IPTC Board approved the procurement of the Purple Line buses in October 2021. Since this procurement, we have found additional items and updates unavailable during the original base pricing established in 2017.

The following are the purchase needs for equipment and updates for bus operation:

- USSC Driver Heated Seat to add some comfort to the winter operation for drivers
- FlowBird AXIO 4 System Fare Hardware-an electronic fare system Newly implemented on IPTC bus fleet
- ITS supplier improvement for conformity with the existing IPTC Fleet
- Safety Vision Cables (Camera System)- upgrade from the original system
- Additional Vertical Bike racks to carry more passengers with bikes on the BRT corridor
- Valeo Spheros Thermo Hybrids floor heater system

Motion:

Approval of BRT Purple Line bus order amendment

Motion moved by Mary Ann Fagan and motion seconded by Adairius Gardner. Richard Wilson - AYE, Adairius Gardner - AYE, Hydre Abdullah - AYE, Mary Ann Fagan - AYE, Pat Rios - AYE, Lise Pace - AYE; Motion passed 6-0

4. A-9: Consideration and approval to negotiate a contract with LHD Benefit Advisors (Presenters: Jeff Brown)

 [A-9 Health Insurance Broker RFQ \(Feb 2022\).docx](#)

IPTC has utilized the services of a benefit insurance broker to provide assist in negotiating health and welfare benefit plans and to provide consulting and project management services required to support the employee benefits programs which include, but is not limited to, the following: medical, dental, vision, on-site clinic, wellness program, term life, accidental death & dismemberment, short and long-term disability, FMLA and Employee Assistance Program ("EAP"). IPTC has made significant progress in the area of health and wellness programs, disease management and on-site clinic utilization. To this end, IPTC issued a solicitation for a licensed Insurance Broker to provide brokerage services for insurance coverages including employee medical, dental, vision, life, disability, and wellness programs. On November 10, 2021, a pre-bid meeting was held. Roughly a dozen vendors submitted proposals on December 6, 2021, and of those proposals, the four (4) highest scoring proposals were selected for an interview with IPTC. LHD Benefit Advisors, AON, Mercer, and McGriff were the four vendors selected for an interview. Proposals were based on the following criteria: long-range planning, industry reputation, plan design and rate negotiation, plan management, on-going management support, and employee benefit regulatory affairs. Based on these guidelines, LHD Benefit Advisors proposal is the suggested provider.

Motion:

Approval to negotiate a contract with LHD Benefit Advisors

Motion moved by Mary Ann Fagan and motion seconded by Lise Pace. Richard Wilson - AYE, Adairius Gardner - AYE, Hyde Abdullah - AYE, Mary Ann Fagan - AYE, Pat Rios - AYE, Lise Pace - AYE; Motion passed 6-0

5. A-10: Consideration and approval of Resolution 2022-02 granting approval of amendment to purchase agreement for 1100 W. 21st Street (Presenters: Bart Brown)

 [A-10 Carrier Bryant Site.docx](#)

 [A-10 Resolution 1100 E 21st Street.docx](#)

IPTC Board authorized the purchase of this parcel from the City of Indianapolis on November 21, 2019, for the purpose of building a training facility. After receiving construction bids in summer of 2020, it was determined that the none of the bids were acceptable and plans for construction at that site were put on hold. In early 2021 IPTC purchased the former Celadon headquarters on East 33rd Street, which contained enough space to locate the new training center. The site at 1100 W. 21st was no longer needed for any immediate development for IPTC.

Motion:

Approval of Resolution 2022-02 granting approval of amendment to purchase agreement for 1100 W. 21st Street

Motion moved by Richard Wilson, Jr. and motion seconded by Mary Ann Fagan. Richard Wilson - AYE, Adairius Gardner - AYE, Hyde Abdullah - AYE, Mary Ann Fagan - AYE, Pat Rios - AYE, Lise Pace - AYE; Motion passed 6-0

6. Information Items (Presenters: Greg Hahn)

1. I-1: Mobility Advisory Committee (MAC) update (Presenters: Mandla Moyo)

 [I-1 Mobility Advisory Committee January 2022.docx](#)

 [I-1 MAC Sign in & Motion vote 1-19-22.xlsx](#)

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 [I-1 MAC numbers for January 19 2022 meeting.pdf](#)

The Board heard a Mobility Advisory Committee (MAC) update from MAC Chair Mandla Moyo.

2. I-2: Receipt of the Finance Report for January 2022 (Presenters: Bart Brown)

 [I-2 Jan 2022 Financials Summary.docx](#)

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 [I-2 Capital Project Spending January 2022 - Final.pdf](#)

 [I-2 February 2022.pdf](#)

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The Board heard a Financial update for January 2022 from Chief Financial Officer Bart Brown.

3. I-3: Transit Signal Priority (TSP) update (Presenters: Matt Duffy)

 [I-3 TSP Update.docx](#)

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The Board heard a Transit Signal Priority (TSP) update from Project Manager Civil Design Matt Duffy.

4. I-4: Insurance renewals update (Presenters: Brian Clem)

 [I-4 2022 Board Insurance Renewal Executive summary Aon.docx](#)

The Board heard an Insurance Renewals update from Director of Risk & Safety Brian Clem.

5. I-5: Purple Line outreach update (Presenters: Lesley Gordon)

 [I-5 Purple Line Outreach Update.docx](#)

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 [I-5 Purple Line Slide Deck.pptx](#)

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The Board heard a Purple Line Outreach update from Vice President of Communication & Marketing Lesley Gordon.

6. I-6: Department Reports

 [I-6a Board Report Feb 2022.docx](#)

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 [I-6b PLANNING AND CAPITAL PROJECTS REPORT for February 2022.docx](#)

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 [I-6c February 2022 Board Report Public Affairs FINAL.pdf](#)

 [I-6d JAN 2021 OPERATIONS DIV BOARD REPORT.docx](#)

 [I-6e HR Board Report \(February 2022\).docx](#)

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 [I-6f Feb 2022 Diversity & Inclusion and Workforce Development Board Report.docx](#)

 [I-6g Information Update - Supplier Diversity - February 2022.pdf](#)

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The Board received Department Reports for Risk & Safety, Capital Projects, Public Affairs, Operations, Human Resources, Diversity/Inclusion & Workforce Development, and Supplier Diversity.

7. **Adjourn (Presenters: Greg Hahn)**

On order of Chairman Hahn and there being no objection, the meeting was adjourned at 6:47pm.

Jill D. Russell
General Counsel